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STATE OF DELAWARE
BOARD OF NURSING

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Rules and Regulations Committee Minutes
(Approved September 14, 2015)

The Rules and Regulations Committee held a meeting on August 4, 2015 at 9:00 A.M. in Conference Room B, Cannon Building, 861 Silver Lake Blvd, Dover, Delaware.

PRESENT: Linda Darling, Denise O'Donnell, Sharon Mills-Wisneski

ABSENT: Karen Rollo, Gary Alderson

GUESTS: None

PRESIDING: Linda Darling

STAFF: Pamela Zickafoose, Executive Director, Delaware Board of Nursing

CALL TO ORDER: Ms. Darling called the meeting to order at 9:17 am.

REVIEW OF MINUTES: Minutes from June 23, 2015 were reviewed. Dr. Mills-Wisneski made a motion to accept the minutes as written, seconded by Ms. O'Donnell. By unanimous vote the motion carried.

UNFINISHED BUSINESS:

Sections 3 & 4 Rule changes

Dr. Zickafoose reviewed the last two sections and all members agreed with the changes. Sections 2, 3, 4, 5 and 9 of the rules were submitted to the Register of Regulations and published August 3rd for a Board of Nursing hearing scheduled for September 9, 2015 at 9:30 AM. Any written comments are being submitted to Dr. Zickafoose. Dr. Mills-Wisneski asked if there are often comments at the meeting and Dr. Zickafoose replied there could be but often there are none.

SPP Checklist Comparison and Revisions

Members began working on revising the current checklist and all agreed there should be two new checklists- one for LPNs and one for RNs to show differentiation of practice. In addition rule 3.2.3 was reviewed and all agreed to include the content from the refresher course in the new SPP checklists for consistency and comprehensiveness. Members used the sample clinical evaluation tools submitted by committee members and revised the current SPP Skills Checklist to become the new LPN SPP Clinical Skills checklist. Dr. Zickafoose will make the recommended changes and email to committee members for review and comment. Any recommended changes will be made with the intent to share this first document with the Board of Nursing at their September meeting.

NEW BUSINESS: None

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OTHER BUSINESS before the committee (for discussion only): None

PUBLIC COMMENT- None

NEXT MEETING- September 14, 2015 at 9 AM Conference Room B, Cannon Building.

ADJOURNMENT- The meeting was adjourned at 11:00 A.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Pamela C. Zickafoose". The signature is written in a cursive, flowing style.

Pamela C. Zickafoose, EdD, MSN, RN, NE-BC, CNE
Executive Director
Delaware Board of Nursing